

The regular meeting of the Clintonville Library Board was called to order by President Mike Hankins at 4:03 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Virginia Federwitz, Mike Hankins, Jeanine Supanich, Polly Goodell, and David Dyb. Absent: Donna Lederer and Sara Mullen-Hornung Others present: Director Jamie Hein

Moved by Supanich, seconded by Dyb to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

Friends of the Library Report: No report was given

Moved by Goodell, seconded by Supanich to approve the minutes of the November 8, 2018 regular meeting as printed. Motion carried unanimously.

Moved by Dyb, seconded by Goodell to approve the November Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Supanich, seconded by Dyb to approve the total December expenses, including salaries, in the amount of \$42,011.43. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed.

BUSINESS

OWLS Board Visit

The OWLS director and two board members will plan to attend the January Board meeting. Two topics suggested for discussion were cross county funding and what OWLS does for our library.

HOOPLA

Director Hein met with the Hoopla representative. The rep suggested testing the waters to see if we would be able to handle an increase in borrows. Moved by Supanich, seconded by Goodell to put \$1000 from the 2018 budget to the Hoopla fund for a December trial of up to six borrows. Roll call vote was taken. Motion carried unanimously.

Combined and Billings CDs Renewals

Moved by Dyb, seconded by Goodell to authorize Director Hein to reinvest the Combined CD (due January 1) and the Billings CD (due January 19) at the best rate at a local financial institution. Roll call vote was taken. Motion carried unanimously.

Outdoor Trash Receptacle

Moved by Dyb, seconded by Goodell to purchase a thirty-gallon concrete waste container with a charcoal lid and exposed aggregate base for a cost of \$280. Roll call vote was taken. Motion carried unanimously. It will be labeled specifically for trash.

LED Proposal

Moved by Supanich, seconded by Dyb to fund Quote #1 for \$6,248.00 and Quote #2 for \$3,927.00 from Krueger’s Sign and Electric for changing to LED. Roll call vote was taken. Motion carried unanimously. Quote #1 is for the entryway and outdoor lights and Quote #2 is for the back workroom and the restrooms. These two projects can be completed by the end of the year to be eligible for Focus on Energy rebates of \$402.85 and \$385.00 respectively. The money for Quote #1 will come from capital funding and for Quote #2 from the general budget. Quote #3 of \$11,740.00 for the main floor will be tabled until next year.

Honoring Library Figures

Moved by Hankins, seconded by Goodell to authorize Director Hein to purchase an 11 x 15 plaque with 12 tags for a cost of \$135 from Trophies and Treasures. Roll call vote was taken. Motion carried unanimously.

Next Meeting

The next meeting will be Thursday, January 10 at 4:00 p.m.

Moved by Supanich, seconded by Dyb to adjourn at 5:17 p.m. Motion carried unanimously.

Respectfully submitted,

Approved

Virginia Federwitz, Secretary