

The regular meeting of the Clintonville Library Board was called to order by President Mike Hankins at 4:03 p.m. in accordance with Wisconsin Open Meeting Laws and ADA requirements.

The following members responded to roll call: Donna Lederer, Jeanine Supanich, Polly Goodell (left at 4:50), David Dyb, and Mike Hankins. Absent: Virginia Federwitz, Sara Mullen-Hornung. Others present: Director Jamie Hein and Ralph Williams representing the F.O.L.

Moved by Lederer, seconded by Goodell to approve the agenda as printed. Motion carried unanimously.

Citizens Forum: No citizens present

Ralph Williams reported for the Friends of the Library. The Friends honored Diane Raschke and introduced new Youth Services Librarian Katherine Freund at their Annual Meeting on October 23. Jim Rice was the presenter at the meeting talking about the Green Bay Packers. The fall book sale is usually the slowest and netted \$414.15. The next sale will have revised hours. Thursdays will start at 4 pm instead of 6 and run until 8. Friday hours will remain the same at 9-5, while Saturdays will be removed due to lack of business. Due to suggestion, children's books will be added to the bargain book cart. The wall of fame was discussed with suggestions for Jamie and Mike. The Friends next meeting will be January 15 at 6 pm.

Moved by Dyb, seconded by Lederer to approve the minutes of the October 11, 2018 regular meeting as corrected. Motion carried unanimously.

Moved by Lederer, seconded by Goodell to approve the October Financial Report and Special Accounts Report as printed. Roll call vote was taken. Motion carried unanimously.

Moved by Dyb, seconded by Lederer to approve the total October expenses, including salaries, in the amount of \$30,439.01. Roll call vote was taken. Motion carried unanimously.

The Librarian's Report was discussed and ordered filed.

BUSINESS

Info—Summary of Friends Contributions

The F.O.L. contributed a total of \$4,348.18 to the Library. The funds were used for the Dr. Seuss program, children's books, Page Turner treats, publicity, summer program prizes, and teen program pizza. The Board expressed their appreciation for the Friends contributions.

Library Garden

The Board thanked Donna Lederer for her work on the garden. She indicated that some of the plants/grasses were cut down and some left tall to see which way would be better for the plant. She also indicated that she will be unable to continue working on the garden. Discussion about the New

Waupaca Gardener class to see if they would be interested in taking care of the garden. Dave said he would check and see if the FFA would be interested as a community project. It was suggested that another layer of mulch be put in this coming spring since last years has already compacted down. The potential of putting in wildflowers in the garden might reduce the amount of watering the garden would need. A garbage can was requested for outside the Library. There was a fair amount of trash pulled out of the garden. A garbage can will be looked into as to style and design. It was also suggested that the cigarette container be moved further away from the door. This will also be looked into by Jamie.

Technology Plan

Moved by Dyb, seconded by Lederer to approve the revised Internet Policy. Motion carried unanimously. The plan has been revised to reflect recent changes and updates. Donna expressed wanting to see more graphics on the sign like the city sign does.

Carpet Cleaning Proposal

Moved by Dyb, seconded by Goodell to approve ServiceMaster to clean the carpeting and chairs for \$2,226.12 coming from Building Repair/Maintenance. Motion carried unanimously.

LED Proposal

LED proposal was presented. Director Hein pointed out that LEDs have been installed in the stairway to the basement and a couple in the entryway. There was discussion for future actions including the possibility of Focus on Energy rebates. Dave will forward Focus on Energy representative information to Jamie and he will report at the next meeting.

Next Meeting Date and Time

The next meeting will be Thursday, December 13th at 4:00 p.m.

Moved by Lederer, seconded by Dyb to adjourn at 5:00 p.m. Motion carried unanimously.

Respectfully submitted,

Approved

Jeanine Supanich, Acting Secretary